One Time Clean

<u>Kitchen</u>

- □ High dust removing cobwebs (check behind doors)
- Dust fan/light fixtures & vent grills
- □ Dust wall decor
- □ Wipe window sills, ledges, & dust blinds (both sides)
- □ Sanitize light switch & door knobs
- \Box Wet wipe fronts of cabinets & sanitize hardware
- \Box Sanitize counters & backsplash move everything
- □Wipe exterior of stove, stove-top, & knobs
- \Box Wipe down exterior of dishwasher
- \Box Clean inside & outside of microwave
- \Box Clean exterior fridge, remove & clean water tray
- □ Wipe down small appliances
- Clean window (above sink) as needed
- 🗆 Clean sink, polish, & center faucet
- 🗆 Clean soap dispenser
- □ Fold towels neatly
- 🗆 Empty garbage & replace liner
- □ Wipe down kitchen table & chairs
- □ Shake out/vacuum rugs
- □ Low dust baseboards
- □ Floors vacuumed & mopped
- Laundry Room/Utility Room
- □ High dust removing cobwebs (check behind doors)
- Dust light fixture & vent grills
- Dust wall decor
- □ Wipe window sills, ledges, & dust blinds (both sides)
- □ Sanitize light switch & door knobs
- Dust furniture, objects, & shelves
- U Wipe down washer/dryer (include interior lip)
- \Box Wet wipe fronts of cabinets & sanitize hardware
- \Box Sanitize counters & backsplash move everything
- 🗆 Clean sink, polish, & center faucet
- □ Shake out/vacuum rugs
- Low dust baseboards
- \Box Floors vacuumed & mopped
- Stairs and Staircase
- \Box High dust removing cobwebs
- \Box Dust light fixture & vent grills
- Dust wall decor
- □ Wipe window sills, ledges, & dust blinds (both sides)
- □ Sanitize light switch & door knobs
- \Box Wipe down rails
- □ Low dust baseboards
- \Box Vacuum or wipe down stairs

- <u>Foyer, Living, Family, Dining, Office,</u>
- Bedroom & Other (Dry) Rooms
- □ High dust removing cobwebs (check behind doors)
- □ Dust fans/light fixtures & vent grills
- Dust wall decor
- □ Wipe window sills, ledges, & dust blinds (both sides)
- □ Sanitize light switches & door knobs
- □ Dust furniture, objects, & shelves
- Clean mirrors
- □ Replace bed linens if clean linens are placed on bed (one linen change included)
- □ Plump & straighten pillows
- □ Shake out/vacuum rugs
- □ Low dust baseboards
- □ Floors vacuumed (and mopped, if needed)

<u>Bathrooms</u>

- □ High dust removing cobwebs (check behind doors)
- Dust light fixtures & vent grills
- Dust wall decor
- □ Wipe window sills, ledges, & dust blinds (both sides)
- □ Sanitize light switches & door knobs
- □ Dust furniture, objects, & shelves
- \Box Clean towel racks & tidy towels
- □ Scrub tub/shower- floor, walls, tracks & grout
- □ Clean mirrors
- □ Sanitize counters
- 🗆 Clean sink, polish, & center faucet
- Clean soap dispenser
- U Wet wipe fronts of cabinets & sanitize hardware
- □ Scrub and sanitize all surfaces of toilet
- 🗆 Clean toilet paper dispenser & fold paper
- □ Empty garbage & replace liner
- □ Low dust baseboards
- □ Floors vacuumed & mopped

<u>Finally</u>

- Essential oil aromatherapy in each room
- □ Retrieve/Sanitize all cleaning supplies
 - \Box Lights off
 - □ Sanitize hands and shoes
 - Close & lock doors
- 🗆 Set Alarm

Every clean includes: ONE SHEET CHANGE PER HOME Additional sheet changes \$5 per INTERIOR WINDOWS CLEANED include: glass above kitchen sink and 2 additional windows/doors of customers choosing. Additional window/door glass \$5 per